Title	Chair
Description	Leadership and oversight over SWB's strategy and operations
Responsibilities	<ul> <li>Serve on and provide oversight to the Executive Committee</li> <li>Preside at all meetings of the Executive Committee</li> <li>Coordinate the work of the officers</li> <li>Prepare an annual report</li> <li>Represent SWB in public and to ASA, providing reports as required, in coordination with the Executive Committee</li> <li>Develop SWB's organizational strategy in collaboration with the Executive Committee</li> <li>Develop and maintain strategic relationships with non-client partners, including collaboration on defining operating model and policies</li> <li>Ensure timely communication with other EC members.</li> </ul>
Average Workload	5-10 hours/week
Expected Qualifications	<ul> <li>5+ years of demonstrated experience in project management.</li> <li>Experience in leading a consulting organization desired</li> <li>Project experience with at least 3 SWB projects</li> <li>Must have access to MS Office (Word, Excel) or equivalent</li> <li>Must have internet access</li> </ul>
Elected or Appointed	Elected. Candidacy based on qualifications.
Comments	·